## Guide to finish your i-thesis 2019

## When Students Passing Oral Exams ....

Students must

1. Correct your draft i-thesis to "Complete thesis version" and check plagiarism by Turn it in program. (with advisor approval each)
1.1 Downloaded in MS word file and also PDF file, do not submit in i-thesis

1.2 Print the Committee signature page on A4 paper

1.3 Let <u>all committee persons sign</u> on 1.2 (hand signing) (Dean signature is not required.)

2. Get a 1-page file from *K.Suwichan*: "PPC External Cover" then

Put the barcode of the i-thesis complete version on "PPC External Cover" similar to the front page of the i-thesis complete version. (Note: check "2020", year of submission)

3. Prepare a 1-page file of free-style format: with barcode of the i-thesis complete version placed at the same position as found in the i-thesis file.

"Graphical Abstract"

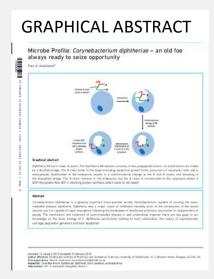
One Completed Thesis

With barcode on the lieft sid

on the right side

(No need to biind or staple)

The cover page must have barcade





## Merge three files together:

By Placing 2 files, "PPC External Cover.pdf" and "Graphical Abstract.pdf" files into "Complete PPC-ithesis.pdf"file in following order (ask help at K. Suwichan)

- 1. Open "Complete thesis version" (files 1.1 above)
- 2. Add "PPC External Cover" as the first page
- 3. Add "Graphical Abstract" as the page after the Committee Signature page
- 4. Save 1-3 arrangement as a new "Complete PPC-ithesis version" in both PDF and MS word (no graph. abstract) files then Submit to PPC
  - A. Copy 4. on a CD rom

\*Complete PPC-ithesis submission

- B. Fill in "Thesis Dissemination Consent Form" includes Plagiarism check, 4., A. & B.
  - C. Submit 4. to save in PPC drive with K. Aree (K. Suwichan for help)
  - D. Submit plagia. check, A., B. and 1.3 with Graduation package to K. Aree