Graduation Timeline

Activity	Time	Items to be submitted	Responsible person
Thesis Examination Application Submission and Booking Exam Room	2 weeks in advance (web-based also acceptable)	1. i-Thesis - a draft file approved by Advisor(s) submitted to Academic Affairs (A draft thesis is required to be submitted online by logging on to https://ithesis.uni.net.th/kb/knowledge-base/download-install-add-in) Note: CV of the outside committee may be required for application. The formal appointment of the thesis examination committee will be announced and given by Academic Affairs to the committee before the exam. - a draft file or a draft printed Thesis book for Committee. 2. Examination Application Form (Signed by Advisor) - M.S. students, see Form AC003 - Ph.D. students, see Form P6	K. Suchitra (M.S.) K. Pariya (Ph.D.)
Oral Examination of Thesis	May 10th onwards	- M.S. Oral Exam - Ph.D. Oral Exam Posting an announcement of his/her oral examination event on PPC media 7 days before the oral examination date	K. Suchitra (M.S.) K. Pariya (Ph.D.) K. Suchart for posting on PPC media
Complete Thesis Submission Period - For minor revision: no later than 1 month after the exam - For major revision: until the thesis submission deadline	June 7th onwards	For thesis signed page with completed signature, E-signature is acceptable provided that the committee/s is/are satisfied with student thesis or corrections (direct email or an email to a student and cc to the academic affairs (Pensiri.si@chula.ac.th). E-mail that has been forwarded by a student is not acceptable.	

| Last day for completed I-thesis submission for Graduation of Academic Year 2020 but Attending Graduation Ceremony for Academic Year 2021

-Thesis submission and the graduate package must be complete by Sep 17, 2021 | Sep 17th | After complete oral examination, please follow
1) Please check thesis format on
https://www.ppc.chula.ac.th/index.php/ready-to-use-thesis-template/

2) *Thesis Book Submission guideline**
   2.1) Please check the schedule for checking completed I-thesis
https://docs.google.com/spreadsheets/d/1BQNG37UCH7ss-VxaHu2b9F5G8xraOBVRb-dCtHfjbt4/edit#gid=0
Then, ZOOM link will be sent to your specified email.
   2.2) After I-thesis is complete from K. Natthapa, please follow Thesis Book Submission Guideline.
*Please follow **Thesis Book Submission Guideline**

3) *Graduate Package Submission guideline***
   3.1) Please check the graduation package on PPC academic website
https://www.ppc.chula.ac.th/index.php/download-form/
   3.2) Submit the following form for shared drive permission
https://docs.google.com/forms/d/e/1FAIpQLSfWKDDp1tG7bPEqEAS_PBdHXn97G1c8qUioJeIDGpf4H5Cuag/viewform

-Please submit your graduate package with student name, ID, checklist and details, and signature in separated files. Then upload the file into the shared drive as the Graduate Package Submission Guideline. After a student uploads all issues, the responsible staff will contact a student directly in case of incomplete document within 1 business day. If there is no issue, the payment for Degree Certificate Fee can be made by bank transfer as the Graduate Package Submission Guideline number 5. | |

		Please follow **Graduate Package Submission Guideline -Academic Affairs will announce the list of students who are complete the graduate package on PPC academic website https://www.ppc.chula.ac.th/index.php/academic-affairs/	
Duration of Status Maintaining Fee Payment for -Unsatisfied English Score, and Unsatisfied Publications for Ph.D. -Thesis Credit Fee Payment (Thesis Incompletion) -study-extending students	Sep 23rd-29th	Register and CUNEX Payment Register for Status Maintaining	K. Duenphen Administrat. Office