Guidelines to Complete New Student Information & Using Student Database

1. Student logging in to PPC database by intranet's username/password given by Academic Affairs
(http://161.200.76.1/index.php)

2. At "**Students**" section, new students are enable to click add or edit data as the following data only;
   2.1 Personal Data
   2.2 Parent Data
   2.3 Address Data
   2.4 Education Data

3. At "**Enrollment**" section, student can view the updated teaching schedule, GPA while studying, also "Course Registration" during the registration period will appear in this section.