

SPEAKER AND ORAL PRESENTER GUIDELINES

ONLINE SYMPOSIUM
PPC & PETROMAT SYMPOSIUM 2021
July 1, 2021 by ZOOM

1. **The Meeting IDs and passwords** are available on website and sent to emails of all registered participants, speakers, and chairpersons.
2. **ZOOM Cloud Meeting:** To access the ONLINE Symposium by Zoom smoothly, please register to have a Zoom account.
3. Please visit our website to see the presentation schedule
<https://www.ppc.chula.ac.th/ppcsymposium/index.php/program>
4. Please log in to your session room at least 10 minutes in advance.
5. Please kindly enter your name as “ID-First Name Last Name” e.g. CA01-Somchai Piti.
6. Session chairs will introduce each presenter.
7. Oral presenters have 15 minutes for talk and Q&A. Session chairs will advise you, when you have 3 and 1 minutes remaining.
8. If the presentation has a VDO clip, please do not forget to choose share sound and optimize for VDO Clip before share screen.
9. Technical assistance will be available in each room (the ZOOM name e. g. Sym Staff_1, 2...)
10. Please use “Symposium Virtual Background” during the presentation. You can find and download the provided virtual background at <http://www.ppc.chula.ac.th/ppcsymposium>
11. Please dress politely

Contact Us: <http://www.ppc.chula.ac.th/ppcsymposium>



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